



Application for Employment

Position(s) applied for: _____

Date of Application: _____

Please complete application in full and answer all questions completely. Type or print legibly. A resume may be attached to provide additional information. Incomplete applications may not be given consideration for employment.

Personal Information

Name: _____

Address: _____

Social Security #: _____ Are you a US citizen? Yes No

Primary Contact #: _____ Secondary Contact #: _____

E-mail _____

Type of employment desired: Full-Time Part-Time Temporary

Date you are available to begin employment: _____

Are you related to anyone who is currently employed by The Center for Children and Families? Yes No If yes, provide the name and relationship below:

Have you ever been convicted of, or plead guilty or “no contest” to, or received a differed judgment or suspended sentence relating to a criminal offence, excluding traffic offenses?

Yes No

If you answered yes, please explain: _____

Briefly explain why you want to work for The Center for Children and Families and what you will bring to the position. (Attach an additional sheet if needed.)

Education Information

Name of Schools Attended

Certification or Degree

Employment Information

Start with your current or most recent job. Include military and volunteer activities.

Employer Name _____
Location _____ Phone # _____
Dates of Employment: From _____ To _____ Rate of Pay _____
Job Title _____ Supervisors' Name _____
Reason for leaving _____

Employer Name _____
Location _____ Phone # _____
Dates of Employment: From _____ To _____ Rate of Pay _____
Job Title _____ Supervisors' Name _____
Reason for leaving _____

Employer Name _____
Location _____ Phone # _____
Dates of Employment: From _____ To _____ Rate of Pay _____
Job Title _____ Supervisors' Name _____
Reason for leaving _____

Please describe any other qualifications you have for this job:

References (Other than Relatives)

Name _____ Phone Number _____

Relationship _____ Years know _____

Name _____ Phone Number _____

Relationship _____ Years know _____

Name _____ Phone Number _____

Relationship _____ Years know _____